

# CONTACT US

## Faxing Instructions to SS&C

### PLEASE ENSURE THAT,

- YOUR FAX IS A CLEAR INSTRUCTION, THE SIZE OF THE FONT AND THE TYPE FACE USED SHOULD BE SUITABLE FOR FAX COMMUNICATION
- THE FUND GROUP IS CLEARLY STATED ON THE FIRST PAGE OF THE INSTRUCTION
- A SEPARATE FAX IS SENT FOR EACH FUND GROUP
- YOUR FAX IS SENT TO THE NUMBER RELEVANT TO THE FUND GROUP YOUR INSTRUCTION IS INTENDED FOR. FAILURE TO DO SO MAY RESULT IN YOUR INSTRUCTION BEING REJECTED

### ADDITIONAL INFORMATION

- FAX INSTRUCTIONS WILL BE PROCESSED BASED ON THE TIME RECEIVED BY SS&C. ANY TIME SENSITIVE INSTRUCTIONS SHOULD BE SENT WITH SUFFICIENT TIME BEFORE ANY APPLICABLE CUT-OFFS
- FAX BACK IS AVAILABLE TO CONFIRM THAT SS&C HAVE RECEIVED YOUR INSTRUCTION, THIS INCLUDES AN IMAGE OF THE 1ST PAGE OF YOUR FAX AND THE NUMBER OF PAGES RECEIVED, FURTHER DETAILS CAN BE FOUND [HERE](#)

## Fund Group Fax Numbers

### Things to remember when sending a fax for multiple fund groups

Please state the fund group name on faxes and ensure separate faxes are sent for each Fund Group

UK	International
0330 123 3755	0044 1268 457731
abrdn	Morgan Stanley
Aviva	M&G/M&G Charities
Allianz	Ninety One GBP
AXA	Omnis
Capital Group	Octopus (Fundrock Sponsor)
CTFML (Funds)	Quilter Investors
Columbia Threadneedle	Rathbones
ConBrio	RBS
Dimensional	Royal London
Equity Trustees	St James Place
Fundrock	SVM
Fundsmith	T Rowe Price
Janus Henderson	Tutman
Jupiter	Vanguard
JPM	Virgin

UK	International
0330 123 3728	0044 1268 457 723
Columbia Threadneedle Multi Currency	
Ninety One USD	

## Dealing and Enquiries

**0370 707 0073 or 0044 203 975 3976**

Option 1: Dealing

Option 2: Enquires

### Opening Times:

Monday to Friday 8:00 – 18:00

### Enquiries e-mail address:

[DCS@uk.sscinc.com](mailto:DCS@uk.sscinc.com)

## Automated Dealing & CREST Settlement Support

**0370 701 0032 or 0044 203 975 3978**

Option 1: Automated dealing

Option 2: Electronic Re-Registration

### Opening Times:

Monday to Friday 8:00 – 18:00

## DistributorOnline Technical support

**0370 707 0073 or 0044 203 975 3976**

Option 2: Enquires

### Opening Times:

Monday to Friday 8:00 – 18:00

### E-mail address:

[DCSRM@uk.sscinc.com](mailto:DCSRM@uk.sscinc.com)

## Relationship Management Team

### E-mail address:

[DCSRM@uk.sscinc.com](mailto:DCSRM@uk.sscinc.com)